



AKADEMI PENGAJIAN BAHASA  
JABATAN BAHASA INGERIS

# ACADEMIC CALENDAR

## DEGREE COURSES

SESSION 1: SEPTEMBER 2019 - JANUARY 2020

DATE	ACADEMIC ACTIVITIES
02 – 06 Sept 2019	<b>Week 1</b> * 02 Sept 2019 (Mon) – Replacement for Awal Muharram (01 Sep 2019, Sun) <b>LECTURE BEGINS</b>
09 - 13 Sept 2019	<b>Week 2</b> * 09 Sept 2019 (Mon) – Agong's Birthday
16 - 20 Sept 2019	<b>Week 3</b> * 16 Sept 2019 (Mon) – Malaysia Day
23 - 27 Sept 2019	<b>Week 4</b>
30 Sept - 04 Oct 2019	<b>Week 5</b> ELC640 – Job Application Documents: Resume (20%)
07 - 11 Oct 2019	<b>Week 6</b> ELC550 – Annotated Bibliography (30%), 2 hours ELC650 – Workplace Simulation (25%) Oral Interaction, Pair work, 11 minutes, (Week 6-7) EWC661 – Proposal Presentation (35%) 15 minutes, Group work, (Week 6-7)

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14 - 18 Oct 2019	<p><b>Week 7</b></p> <p>ELC560 – Test 1 (30%) 1½ hours</p> <p>ELC590 – Informative Speech Portfolio (10%) (Due in Week 7) – Informative Speech, 4-6 minutes (30%) (Week 7-8)</p> <p>ELC600 – Discussion Observation (20%), (Week 7-8)</p> <p>ELC640 – Video Resume (15%) 2 minutes</p> <p>ELC650 – Workplace Simulation (25%) Oral Interaction, Pair work, 11 minutes, (Week 6-7)</p> <p>EWC661 – Proposal Presentation (35%) 15 minutes, Group work, (Week 6-7)</p> <p>EWC663 – Informal Meeting (30%) 20 minutes (Week 7-8)</p>
21 - 25 Oct 2019	<p><b>Week 8</b></p> <p>ELC501 – Test (35%) 1½ hours – Written Article Analysis (25%) (Week 8-13)</p> <p>ELC590 – Informative Speech, 4-6 minutes (30%) (Week 7-8)</p> <p>ELC600 – Discussion Observation (20%), (Week 7-8)</p> <p>ELC640 – Screening Interview (25%) Groups of 3 to 4, 15-20 minutes, + Portfolio (5%) (Week 8-9)</p> <p>EWC662 – Quiz (30%) 2 hours</p> <p>EWC663 – Informal Meeting (30%) 20 minutes (Week 7-8)</p>
27 Oct – 03 Nov 2019	<p><b>MID-SEMESTER BREAK (1 Week)</b> * 27 Oct 2019 (Sun) – Deepavali</p>
04 - 08 Nov 2019	<p><b>Week 9</b></p> <p>ELC501 – Written Article Analysis (25%) (Week 8-13)</p> <p>ELC550 – Analysis of Article (30%) (Week 9-10)</p> <p>ELC640 – Screening Interview (25%) Groups of 3 to 4, 15-20 minutes, + Portfolio (5%) (Week 8-9)</p> <p>ELC650 – Discussion Observation (25%) Discussion, Group work, 25 minutes, (Week 9-10) – Written Presentation (20%) Email, 30 minutes (Week 10-11)</p>

<p>11 - 15 Nov 2019</p>	<p><b>Week 10</b> * 10 Nov 2019 (Sun) – Maulidur Rasul</p> <p>ELC501 – Written Article Analysis (25%) (Week 8-13)</p> <p>ELC550 – Analysis of Article (30%) (Week 9-10)</p> <p>ELC560 – Test 2 (30%) 1½ hours</p> <p>ELC600 – Written Reflection (30%) 2 hours</p> <p>EWC662 – Written Assessment (25%) Pair work, 1 week (Week 10)</p>
<p>18 - 22 Nov 2019</p>	<p><b>Week 11</b></p> <p>ELC501 – Written Article Analysis (25%) (Week 8-13)</p> <p>ELC550 – Term Paper (40%), 2 hours (Week 11-14)</p> <p>ELC560 – Executive Summary Assignment (30%)</p> <p>ELC600 – Drama Script, Groups of 4-5 students (20%) (Week 11-12)</p> <p>ELC650 – Discussion Observation (25%) Discussion, Group work, 25 minutes, Week 10-11</p> <p>– Written Presentation (20%) Email, 30 minutes (Week 10-11)</p>
<p>25 - 29 Nov 2019</p>	<p><b>Week 12</b></p> <p>ELC501 – Written Article Analysis (25%) (Week 8-13)</p> <p>– Forum Discussion (30%) (Week 12-14)</p> <p>– Portfolio (10%) (Week 12-14)</p> <p>ELC550 – Term Paper (40%), 2 hours (Week 11-14)</p> <p>ELC590 – PS Portfolio (20%) (Due in Week 12)</p> <p>– Persuasive Speech, 8-10 minutes (40%) (Week 12-14)</p> <p>ELC600 – Drama Script, Groups of 4-5 students (20%) (Week 11-12)</p> <p>ELC640 – Placement Interview (35%) One-to-one, 8-10 minutes (Week 12-14)</p> <p>EWC661 – Peer Assessment on Teamwork (5%), 20 minutes</p> <p>EWC663 – Formal Meeting (40%) 30 minutes (Week 12-13)</p>

02 - 06 Dec 2019	<p><b>Week 13</b> * 19 May 2019 (Sun) – Wesak Day * 22 May 2019 (Wed) – Nuzul Quran</p> <p>ELC501 – Written Article Analysis (25%) (Week 8-13) – Forum Discussion (30%) (Week 12-14) – Portfolio (10%) (Week 12-14)</p> <p>ELC550 – Term Paper (40%), 2 hours (Week 11-14)</p> <p>ELC560 – Presentation (10%), 5 minutes (Week 13-14)</p> <p>ELC590 – Persuasive Speech, 8-10 minutes (40%) (Week 12-14)</p> <p>ELC600 – Dramatising Interpretation of Act/ Chapter/ Plot/ Scene (30%) 20-30 minutes (Week 13-14)</p> <p>ELC640 – Placement Interview (35%) One-to-one, 8-10 minutes (Week 12-14)</p> <p>ELC650 – Video Critique (30%) Oral Presentation, Pair work, 15 minutes (Week 13-14)</p> <p>EWC661 – Peer Assessment on Teamwork (5%) 10 minutes</p> <p>EWC662 – Portfolio (15%), Group work</p> <p>EWC663 – Formal Meeting (40%) 30 minutes (Week 12-13) – Written Task (30%) Writing Minutes of Meeting, 1½ hours (Week 12-14)</p>
09 - 13 Dec 2019	<p><b>Week 14</b></p> <p>ELC501 – Forum Discussion (30%) (Week 12-14) – Portfolio (10%) (Week 12-14)</p> <p>ELC550 – Term Paper (40%), 2 hours (Week 11-14)</p> <p>ELC560 – Presentation (10%), 5 minutes (Week 13-14)</p> <p>ELC590 – Persuasive Speech, 8-10 minutes (40%) (Week 12-14)</p> <p>ELC600 – Dramatising Interpretation of Act/ Chapter/ Plot/ Scene (30%) 20-30 minutes (Week 13-14)</p> <p>ELC640 – Placement Interview (35%) One-to-one, 8-10 minutes (Week 12-14)</p> <p>ELC650 – Video Critique (30%) Oral Presentation, Pair work, 15 minutes (Week 13-14)</p> <p>EWC661 – Complete Report (60%) Group work</p> <p>EWC662 – Test (30%) 2 hours (Week 14) – Portfolio (15%) Group work, 4 weeks (Week 14)</p> <p>EWC663 – Written Task (30%) Writing Minutes of Meeting, 1½ hours</p>
16 - 22 Dec 2019	<b>Revision Week (1 Week)</b>
16 - 19 Dec 2019	<b>English Exit Test (Speaking) 4 days</b>
23 - 28 Dec 2019	<b>Cuti Khas Perayaan</b> * 25 Dec 2019 (Wed) – Christmas

30 Dec 2019	<b>English Exit Test (Writing) 1 day</b>
30 Dec 2019 - 20 Jan 2020	<b>Final Examination (3 Weeks)</b>
TBA	<b>Announcement of Results</b>
21 Jan – 23 Feb 2020	<b>SEMESTER BREAK (5 WEEKS)</b>

**List of Degree Courses:**

- ELC501 – English for Critical Academic Reading
- ELC550 – English for Academic Writing
- ELC560 – English for Executive Summary Writing
- ELC590 – English for Oral Presentations
- ELC600 – Literary Appreciation
- ELC640 – English for Job Applications
- ELC650 – English for Professional Interaction

- EWC661 – English for Report Writing
- EWC662 – English for Business Correspondence
- EWC663 – English for Meetings and Discussions